

VALID OTN AND CITATION NUMBERS

BCI is noticing that many law enforcement agencies are creating their own OTN and/or citation numbers. (OTN – Offense Tracking Number).

Don't do this! OTNs (or citation) numbers are unique numbers that are attached to ONE criminal incident, and can never be used again. The OTN number, when used properly, tracks one criminal incident from arrest to prosecutorial action to court action to warrant.

BCI has an OTN transaction on UCJIS that you can use to obtain a block of valid OTN or citation numbers for you to use on your ten-print cards or your citations. Please do not create your own OTN numbers, and please do not have your software vendor create them for you.

Arrests/citations without a valid OTN will not be added to UCCH – even if a high quality fingerprint is attached! And if the arrest is not attached to UCCH, the disposition will never be attached either. Thus, an individual with multiple DUI convictions may slip under the radar as none of his/her arrests get attached to UCCH.

Please contact the BCI Records section to find out how to use the OTN transaction and obtain valid OTNs for your agency.

COURTS: If the arresting agencies you cover are using invalid OTNs or citation numbers, the dispositions you submit will never make it on to UCCH. Thus – you will just have more and more dispositions showing on your "Disposition Posting Reports."



Visual aid demonstrating the effect of invalid OTNs on the UCCH program.

2008 TAC CONFERENCE

Thanks to everyone for participating in the 2008 TAC Conference. We appreciate your attendance, and also value your feedback! If you did not receive an e-mail about the post-conference survey, please contact a member of Field Services.

As you probably noticed, few handouts and CDs were given out this year. Most of the information and presentations from the conference can be found on the TAC web site. If you need something that is not currently on the web site, please let BCI know.

CONDOLENCES

BCI wishes to extend our condolences to the family, friends and co-workers of Ken Duckworth, who was the TAC for the University of Utah Police Department.

Ken was killed in a traffic accident on June 2, 2008. He leaves behind a wife and six children.

EPIC WEB SITE

Have you checked out the EPIC web site? (EPIC – El Paso Information Center.)

The site contains news releases and information about drugs, drug trafficking, drug smuggling, drug identification, and drug prevention programs. Please pass this URL on to anyone in your agency who may need this information!

<http://www.usdoj.gov/dea/programs/epic.htm>

UCR/NIBRS TRAINING FROM THE FBI

BCI is pleased to announce that an FBI representative will be here in August for UCR and NIBRS statistical training. Please don't let this rare opportunity pass you by!

Date & time:

UCR Training will be held on August 19th thru 20 (9am-5pm)

NIBRS Training will be held on August 21 thru 22 (9am-5pm)

Presenter: Darren Moor, FBI (CJIS Division). Darren has years of experience with all UCR and NIBRS issues and concerns. Utah is very fortunate to have Darren conducting this important training. He will be covering several issues concerning crime statistics. ("Veteran" TACs may remember Darren from TAC Conferences back in the early 2000's)

This training will be beneficial to all law enforcement agencies (even those agencies that aren't participating in either the UCR or NIBRS program). Utah rarely has an opportunity to have someone with Darren Moor's expertise conduct this kind of training. Don't miss out! This is a must attend!

Location:

Miller Campus (Utah's new POST Academy)
Room #114 (tiered training room accommodates around 56 people)
9750 S 300 W
Sandy, UT 84070

For details about the Miller Campus please see: <http://www.slcc.edu/locations/miller.asp>.

At this time, the dorm lodging on campus is free. There's a cafeteria on campus, as well. Because the dorms are free, DPS pays the cost to clean and maintain the dorm rooms. Therefore, they've asked that the attendees reserve their rooms with 2 per room. BCI will not be responsible for reserving any dorm rooms.

Please call the following number to reserve your dorm room (2 person occupancy):
(801) 957-5444
ask for: Maggie or Ashbe

Let Della Riquelme (801-965-4454) know if you're interested in this very important and informative training. The available seats are limited. Reservation for these seats are required. Because the seats are limited, please choose between UCR or NIBRS training. Agencies are encouraged to choose the UCR training; however, if your agency is a NIBRS agency, you may want to attend the 2-day NIBRS training.

OPERATOR SECURITY STATEMENTS AND OPERATOR TESTING AGREEMENTS

"Operator Security Statements" and "Operator Testing Agreements." What's the difference between the two? When do you use which? What do you put on the form?

After completing their *initial* training, operators need to sign and date both the "Operator Security Statement" and the "Operator Testing Agreement." The agreements should be signed and dated on or about the same date that the operator completed the test. Both documents must be maintained in the operator's file. (Please do not send them to BCI unless specifically asked to do so.) After the operator signs and dates both agreements, the TAC must then update that operator's test date on UCJIS using the CERT transaction.

After completing their recertification testing, each operator must sign and date a new "Operator Testing Agreement." ("Operator Security Statements only need to be signed upon *initial* testing.) After the operator signs and dates the "Operator Testing Agreement" the TAC must update that user's CERT date on UCJIS. The date on the "Operator Testing Agreement" must correspond with the CERT date shown on UCJIS.

To summarize – the "Operator Security Statement" only needs to be signed once by each of your agency's operators. The "Operator Testing Agreement" must be signed upon initial testing, and then at least once every two years after that.

ALSO – these must be the agreements issued by BCI. Agreements created by the agency are not valid.



CONGRATULATIONS!

Congrats and kudos to the 2008 TAC of the Year, **Shauna Jones** of the Washington County Sheriff's Office.

We appreciate all that Shauna does to make UCJIS as effective as it can be.



With so many excellent TACs to choose from, BCI had a very difficult time choosing just one person to be the TAC of the Year! Thanks to all TACs for all your hard work.

CHANGES AT BCI - AGAIN!



Not an actual photo of Marcus – but it's close

The BCI Field Services section would like to welcome our newest member, Marcus Yockey, who is taking the place of Jessica Sadler.

Marcus will be the representative for the southeast region, so if you have been dealing with Jessica (or Jason Chapman before that) Marcus is now your man.

Marcus can be reached at 801-965-4406 or myockey@utah.gov

MISSING PERSONS

AMBER ALERT INFORMATION & OUTDOOR ADVERTISERS

Summary from article on ksl.com, June 3, 2008

There is now another tool to get out the word about a missing child. Utah has already been using electronic billboards to get out news of an Amber Alert. Now outdoor advertisers around the country are getting involved to get out a critical message.

It's part of a new nationwide program to use billboards to immediately alert people of a missing child, and today the system was tested in Utah. Jeremy Snow, with Young Electric Sign Company, said, "There is going to be a standard format of what this is going to look like. It will have a picture of the missing person; hopefully an updated picture, and then as much information as possible: vehicle number, make, model, license plate and so forth."

Not only will these billboards be used, but the state of Utah has already worked with owners of smaller electronic signs to put out Amber Alerts.

Paul Murphy, the Utah Amber Alert coordinator, said, "We have had hundreds of business owners, colleges, banks, a lot of folks who have signed up to receive the Amber Alerts and immediately put those Amber Alerts up on their signs, and so rather than just the highway signs you see on the road, wherever you are driving, you are going to see an Amber Alert."

So from radio and TV, to now electronic billboards, traffic signs and cell phones, law enforcement hopes that when an Amber Alert is issued, it will reach as many people as possible in just minutes. Murphy said, "We were the first to get them out by cell phones, by e-mail. Basically, we've looked at every way we could possibly let people know that there is an Amber Alert because we truly want everyone to be out there looking for that child. Time is so critical, and we've heard from a lot of people who have seen Amber Alerts and rescued children. They said, 'I couldn't ignore the Amber Alert. Everywhere I went, I saw an Amber Alert, and I knew I had to do something.'"



FORWARD NEWS ITEMS TO: B.C.I., FIELD SERVICES, 3888 W 5400 S, BOX 148280, SALT LAKE CITY UT 84114-8280

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